

# QUEENSLAND BILLIARDS & SNOOKER ASSOCIATION Inc.

Patron: Mr George Goold

AFFILIATED WITH THE AUSTRALIAN BILLIARDS & SNOOKER COUNCIL



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## QUEENSLAND BILLIARDS & SNOOKER ASSOCIATION Inc. 2016 Annual General Meeting Minutes on Thursday 31st March 2016 PCYC Conference Room, Castlemain st Milton

**1. Present: Peter Warwick, John Osterman, John Balderson (LM), Graham Stewart, Bob Turpin (LM), Paul Talbot, Harold Silver (LM), Garry Wardle, Graham Baker, David Cooper, Des Turner, Bryne Smith, Trevor Mortimer, Terry Stewart (LM)**

**2. Apologies:** George Goold, Robert Day, Alan Bevan (LM), Bill Kent, Noel Gourlay, Peter Williams, Chee Yap

**Minute Recorder Trevor Mortimer**

**Meeting Opened at 19:05 with John Osterman acknowledging Life Members in attendance and thanking members and delegates attending for their continued support.**

### **3 and 4. Adoption of 2015 AGM Minutes and Business Arising from Minutes:**

John Osterman apologised for not having copies of 2015 AGM minutes for distribution and therefore required to read Minutes out to be allowed to be adopted.

John elaborated on a number of items of business as he progressed through reading of the 2015 Minutes.

During Treasurers report John advised he would speak further on this later on during meeting.

John also advised that there had been a number of anomalies existing where some accounts existed in individual's names and this had been rectified over the year with the exception of the Web Page which was still with Steve Burford for the present. John spoke on Grants not being available for 2015. He requested those in attendance keep some information spoken about remain confidential. John detailed the emotional toll it had presented for a few past and present committee and the steps he had taken to ensure that we can be confident in our approach in meeting Government requirements and KPI's for future funding especially where we can be confident if audited that we have the processes in place to now provide the detail required by Government unlike in 2014 and 2015 where this could not be done. John advised that we are now back in the program for 2016 and should see us be successful for the second half of 2016 provided we can cover off on KPI's. There had been changes in KPI's which were based around Juniors, Women in Sport and Regional. John and Dave also to approach Fiducial's for auditing guidelines applicable to a not for profit association.

Bryne Smith, Graham Stewart through the chair advised of their support for those who had been involved from previous and current committee in ensuring that the QBSA maintained integrity.

Terry Stewart thanked John for his efforts as he had raised a number of issues with John on QBSA financial returns for the previous 2 years where if some answers were not forthcoming he would go further.

Des Turner then offered support for those involved and asked if we need to go forward rather than going back over these issues.

John thanked all those that spoke on the subject for their support but reiterated that as an association we must provide audited reports acceptable for the QBSA and also to ensure we are eligible for Government Funding. John advised that there will be some costs associated with ensuring this happens even though in past years we have appointed an honorary auditor.

Business arising from 2015 minutes covered above.

**Adoption of minutes: Moved Des Turner Seconded Graham Stewart. Carried**

## **5. President's Report:**

John Osterman detailed president's report (see attached) to those present highlighting QBSA achievements over the past year and the QBSA direction going forward. John also detailed how we only succeeded in getting the Clem Jones Group sponsorship for the Queensland Open as late as December due to reports not having been filed with the group for the two years previous. The QBSA going forward now appear to have the continued support of the CJG provided we meet certain criteria one of which is ensuring reports are filed with the group after the completion of the tournament.. John read the Clem Jones Group report to those present (See attached)

***Motion: President's report as distributed is adopted.***

***Moved : John Osterman                      Seconded: Trevor Mortimer                      Carried***

## **6. Secretary's Report**

John Osterman advised that as there was no appointed Secretary that the work was covered by Management Committee members. Records of correspondence had been kept and filed for viewing if required.

## **7. Treasurer's Report.**

Dave Cooper provided a written report on the financial statements (profit and loss, balance sheet and cash flow for 2015 and a forecast for 2016. It was also noted that the financial statements had not been audited but that discussions planned with previous auditors as well as another accounting firm in order to obtain a competitive quote. Once audited we will be compliant with requirements for future funding from the Queensland Government.

***Motion: Treasurers report as presented be accepted.***

***Moved : Dave Cooper                      Seconded: Des Turner                      Carried***

## **8. Election of Office Bearers.**

***President – 3 year term – Not required until 2018***

***Vice-President – 2 year term – 2016 & 2017***

Chee Yap the only nomination received. Nominated John Osterman Seconded Trevor Mortimer.  
As no other nominations received Chee duly elected as Vice President

***Secretary – 2 year term – 2016 & 2017***

Peter Warwick the only nomination received. Nominated John Osterman Seconded Trevor Mortimer.  
As no other nominations received Peter Warwick duly elected at Secretary

***Treasurer – 1 year term – 2016***

David Cooper the only nomination received. Nominated Trevor Mortimer Seconded John Osterman  
As no other nominations received David Cooper duly elected.

John also spoke on this being only a one year term as it was felt that this should be extended and to be addressed in a review of constitution in extra ordinary general meeting to be convened some time during 2016.

***Committee Person – 1 year term – 2016 – requires two.***

Trevor Mortimer the only nomination received. Nominated David Cooper Seconded John Osterman.  
As no other nominations were received Trevor Mortimer duly elected.

John Osterman then advised those present that he had been speaking with Terry Stewart about the need for the association to have an historian who could work on capturing a lot of the history for the association that was missing. During this discussion Terry intimated that he would be interested provided that he reported to the committee with progress reports. Based on this John nominated Terry Stewart for the other vacant position for 1 year. This was seconded by Peter Warwick and due to no other nominations Terry was duly elected to the committee.

***Committee Person – 2 year term – Not required until 2017 – require one.***

This position currently held by Treston Urwin who was not present at this meeting . John spoke of Treston's passion for the game and the need to keep this enthusiasm. There was a need for Treston to be more involved and accessible with the committee if this appointment was to continue.

## **9. Consideration of Election of Life Member.**

Terry Stewart asked if nominations for life members could be made from the floor or whether it had to be in writing. After reviewing constitution it was accepted that nomination for life membership could be taken from the floor. Terry Stewart then spoke on life membership and some of the values that see these awarded to individuals. Terry spoke on behalf of Des Turner who had displayed these values and the ongoing effort and dedication shown to refereeing and other aspects of the sport.

Bryne Smith also spoke on behalf of Des and how he had been the main reason snooker and billiards was still being played at Banora because without his efforts the club would not be viable and the QBSA would have one less affiliate.

Graham Stewart then nominated Des Turner seconded by Bryne Smith for life membership.

John Balderson then spoke on behalf of Des's commitment to the game, the coordination of referees for tournaments and his willingness and endeavours in support of Billiards and Snooker.

A vote was taken after which the President congratulated and declared Mr Des Turner a Life Member.

## **10. Appointments.**

**Patron** – Mr George Goold

John Osterman had spoken with George at length regarding his position as Patron. He indicated that, he would continue in the position of Patron and had also offered further support to the association with a \$1000 sponsorship. Carried.

**Director of Coaching**—Bob Turpin nominated for the position and accepted provided a number of items were addressed by the association. John to get confirmation from ABSC meeting this weekend regarding coaching upgrades, curriculum assessments, review processes and performance assessments. Bob currently carries out all these tasks as indicated to John, we would want him to participate in, should he accept the position.

**Director of Referees** – Graham Baker. Graham indicated that he would be prepared to continue in this role.

**Referees and Blue Card Co-ordinator** - Des Turner

John Osterman thanked Des Turner for his relentless commitment to the arranging referees for all QB&SA tournaments

**Honorary Solicitor** – to be appointed as required.

**Honorary Auditor** – John Osterman spoke on this matter stating that an honorary auditor may not be appropriate owing to the fact of this association wanting to be transparent in all financial dealings, Dave Cooper agreed with this comment.

**Judiciary Tribunal** – Unaware to the committee was that the following Life Members John Balderson, Bob Turpin and Noel Gourlay are appointed and meet on an as required basis if needed to resolve any issues.

## **Notice of Motions:**

None received.

## General Business.

### 1. John Osterman raised two issues that are aligned to constitution and bylaws.

- Treasurer's term being one year needing to be reviewed
- Voting rights at the AGM as listed in constitution

**Action: Review Constitution and arrange for extra ordinary meeting to bring about changes before next AGM**

### 2. Des Turner raised the issue of membership cards being issued to members

John Osterman spoke on the subject about how previously we had a number of lists that had been provided to Graham Stewart and in some cases double or triple up of cards for some members had occurred.

Membership numbers were now going to be organised through MYOB system and Dave Cooper had been instrumental in arranging this and had formulated membership number list going forward. John gave a commitment that we would be producing and distributing membership cards within two weeks.

### 3. John Balderson raised the subject of Rankings as they had not been updated since 2016 Snooker season had commenced.

John advised that the QBSA wanted to resurrect the registrar position and that he and Chee would be approaching Ed to see if he was interested in taking on this role. If this was accepted then rankings would be updated and done on regular intervals (hopefully every 2 weeks)

### 4. Graham Baker raised the issue he and others were experiencing with Forum and being able to maintain tournament information for those wishing to participate due to restrictions being imposed on the users.

John to create dummy user to try and resolve problems until a more viable solution is found.

### 5 Paul Talbot raised the subject of Website.

Paul advised that he had a website available with unlimited data storage for the association free of charge should the current host offer expire.

### 6 Des Turner raised the subject on Venues.

John indicated this would be addressed by the developing relationship the QB&SA was working towards with a university campus. We are looking to have the QB&SA website as a yearly project for a webpage development course element. Alternatively we would look to offering work experience to appropriate students.

The Committee and Appointments now stand as:

President	John Osterman
Vice President	Chee Yap
Secretary	Peter Warwick
Treasurer	David Cooper
Committee	Treston Urwin
Committee	Terry Stewart (historian role)
Committee	Trevor Mortimer
Patron	George Goold
Director of Referees	Graham Baker
Referee and Blue Card Coordinator	Des Turner
Honorary auditors	TBA
Honorary Solicitor	TBA appointed as required
Judiciary Tribunal	John Balderson Bob Turpin and Noel Gourlay (meet on an as required basis when needed)

**Meeting closed at: 21:06**